



**CAPE TOWN CENTRAL CITY IMPROVEMENT DISTRICT NPC
COMPANY NUMBER: 1999/009132/08**

Notice is hereby given of the Annual General Meeting of the **CAPE TOWN CENTRAL CITY IMPROVEMENT DISTRICT NPC** that will take place on the **14 of November 2016** at **16:45 p.m.** at the **FNB Portside Building, 5 Buitengracht Street, Cape Town** where the following items will be discussed.

AGENDA

1. Registration
2. Welcome & Apologies, Quorum to constitute a meeting
3. Approval of previous AGM Minutes
4. Noting of Audited Financial Statements 2015-16
5. Approval of Implementation Plan 2017-18
6. Approval of Budget 2017-18 (and usage of Surplus Funds 2017-18)
7. Appointment of Auditors
8. Appointment of Company secretary
9. Election of Board Members
10. General / Q & A
11. Adjournment

Please note the following:

The present Directors of the Cape Town Central City Improvement District NPC

Name	Company
Rob Kane	Private
Martin Rippon	Eris Property Group
Charles Keefer	Property Exponents
Henry Truter	Rennie Property
Julian Leibman	Investec
Richard Harris	Woodheads
Nawal Ramasar	Active Blue Valuations
Tamra Capstick-Dale	Corporate Image
Faieda Jacobs (resigned)	Old Mutual Property
David Stoll	Growthpoint Properties
Riaan van Wyk	Woolworths
Grant Elliott	Redefine Properties
Laura Robinson	Cape Town Heritage Trust
John van Rooyen	Tsogo Sun

All owners property owners are invited to attend. However, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at a members' meeting for so long as he/she is in arrears, except if the member can prove that he/she is in a dispute or has entered into an appropriate payment arrangement with the City.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 02 November 2016 (two weeks before AGM) to be approved and accepted at a meeting of the Board of directors of the Cape Town Central City Improvement district NPC prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The Proxy Form may be delivered at the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting; OR may be handed to the Chairperson of the Meeting by no later than 10 minutes prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries in advance of the meeting should please be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Financial Accounts can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election." There are NO Directors available for rotation as the oldest serving directors term expire Nov 2017. Accordingly, no rotation will be tabled. Forms for nomination of directors may be downloaded from the website or be requested by email.

The following documentation is available at the AGM and on the Cape Town Central City Improvement District NPC website at www.capetownccid.org :

- Membership list
- Clippings of adverts, notice to members and CoR 36.2 form
- Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Implementation Plan and Budget 2017-2018
- Membership Application Form
- Nomination as Director Form
- Proxy Form