



Notice is hereby given of the Annual General Meeting (AGM) of the **CAPE TOWN CENTRAL CITY IMPROVEMENT DISTRICT NPC (CCID)** that will take place on the **14th of November 2022 at 16H45** at **Nasdak, Media24, 40 Heerengracht, Cape Town, 8001** where the following items will be discussed:

AGENDA

1. Registration
2. Welcome & Apologies
3. Membership
 - 3.1 Resignations
 - 3.2 New members
4. Quorum to constitute a meeting
5. Previous AGM minutes
 - 5.1 Approval
 - 5.2 Matters arising
6. Chairman's Report
7. Feedback on operations 2021/22
8. Noting of Audited Financial Statements 2021/22
9. Budget
 - 9.1 Approval of additional surplus funds utilisation for 2022/23
 - 9.2 Approval of surplus funds utilisation for 2023/24
 - 9.3 Approval of the budget for 2023/24
10. Approval of the implementation plan for 2023/24
11. Appointment of a Registered Auditor
12. Confirmation of Company Secretary
13. Election of Board Members
14. General



15. Q & A

16. Adjournment

Please note the following:

The present Directors of the Cape Town Central CID and their respective portfolios are:

Name	Current CID Portfolio
Rob Kane	Chairman (also a member of the Finance, Communications & Strategic Central Business District (CBD) Sub-Committees)
Julian Leibman	Director (also a member of the Finance & Strategic CBD Sub-Committees)
Nawal Ramasar (co-opted)	Director (also a member of the Strategic CBD Sub-Committee)
Tamra Capstick-Dale	Director (also a member of the Finance, Communications & Strategic (CBD) Sub-Committees)
David Stoll	Director (also a member of the Finance & Remuneration Sub-Committees)
Riaan van Wyk	Director (also a member of the Remuneration Sub-Committee)
Grant Elliott	Director (also a member of the Strategic CBD Sub-Committee)
Michael Bauer	Director
Peter Raimondo	Director (also a member of the Strategic CBD Sub-Committee)
Samantha Lambert	Director
Samantha Clingham	Director (also a member of the Remuneration Sub-Committee)

All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at an AGM for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City or can provide proof of payment.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by **7 November 2022** to be approved and accepted at a meeting of the Board of directors of the Cape Town Central CID NPC prior to the AGM.



- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form must be delivered to the offices of the Company on or before **10 November 2022**, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.
- Clause 12.1.7 of the MOI states “As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election.” Therefore, the following Directors: Nawal Ramasar; Tamra Capstick-Dale; Grant Elliott; and Michael Bauer will resign. Nawal Ramasar, Tamra Capstick-Dale, Grant Elliott, and Michael Bauer have made themselves available for re-election as directors. Laura Robinson resigned from the Board on 10 October 2022.
- Forms for nomination of directors may be downloaded from the website or be requested by email. These forms must be delivered to the offices of the Company no less than 7 clear days prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.

The following documentation is available at the AGM and on the CAPE TOWN CENTRAL CITY IMPROVEMENT DISTRICT NPC website at www.capetownccid.org:

- Membership list
- Advertisements, notice to members and CoR 36.2 form
- Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Implementation Plan 2023-2024
- Budget 2023-2024
- Membership application form
- Nomination as Director form
- Proxy Form